



Hunger comes in many forms. Our Neighbors' Table is committed to establishing a community that provides for the whole person with nourishing food, kindness and dignity.

## MAKING A SECURITIES DONATION

Thank you for making a securities donation to Our Neighbors' Table. Like a cash donation, every \$1 of value of your gift helps us put one more meal on the table for a neighbor in need.

Our goal is to make this gift process as easy as possible for you.

Step 1: Help us prepare our broker to receive your gift with this basic information from. You can submit the following information on our website: <http://ourneighborstable.org/securities>, by calling our office and providing this information directly to a member of our staff over the phone, or by emailing it to [Lyndsey@ourneighborstable.org](mailto:Lyndsey@ourneighborstable.org).

- Your First/Last Name
- Your email address and phone number
- The name and type (stock, bond, mutual fund) of the security you are gifting
- The number of shares and current value per share
- Name, phone, email of your broker

Step 2: Contact your Transfer Agent/Broker to begin the transfer of your securities. To facilitate this process, you will need to provide a letter of instruction that includes the following:

*Please transfer ### shares of \_\_\_\_\_ stock to the brokerage account for Our Neighbor's Table, as follows:  
National Financial Services  
Clearing/DTC #0226  
Brokerage Account #H2Y 250 382  
Our Neighbor's Table Corporation*

Step 3: Your Agent will then work with our partners at Dolan Financial Services to complete the securities transfer. We will furnish a letter to you after receipt for your documentation and tax purposes.

If you have any questions, please do not hesitate to call our office at 978-388-1907.

Sincerely,

Lyndsey Haight  
Executive Director

*Our Neighbors' Table*  
P.O. Box 592, Amesbury, MA 01913  
Ph. 978-388-1907 ~ [www.ourneighborstable.org](http://www.ourneighborstable.org) ~ F. 978-388-4972

*Filling every plate since 1992*